

# Optimize Microsoft Office 365 with Enterprise Vault

Advanced information governance  
for Office 365.

The Veritas logo is displayed in a bold, red, sans-serif font. It is positioned in the upper right corner of the page, to the right of the main title and subtitle. The background of the page features a light gray diamond-patterned grid and several thick, red diagonal lines that intersect the grid.

Businesses are increasingly migrating to Microsoft Office 365—the fastest-growing cloud application in the world. In fact, Office 365 adds about 3 million new users every month and now has over 200 million users worldwide—more than triple its size just a few years ago, according to Microsoft.

Office 365 offers significant value to the enterprise:

- Allows users to work from anywhere, anytime, on any device.
- Improves collaboration among geographically dispersed workforces.

With the rapidly evolving regulatory requirements today's enterprises face, however, eDiscovery and compliance are primary concerns for these organizations. In many cases, the features of Office 365 are insufficient to meet these challenges.

## **HOW CAN A THIRD-PARTY ARCHIVE OPTIMIZE YOUR OFFICE 365 INVESTMENT?**

Simply stated, archiving is for enterprises that need to quickly produce information for legal discovery and/or compliance purposes. These organizations want to know their Office 365 data is immutably captured, indexed and available for search and export when required in connection with a legal matter or compliance audit.

The exponential growth in information within organizations requires them to:

- Immutably preserve emails and all communication content.
- Quickly search indexed information with full confidence in its integrity.
- Rapidly export search results in the event of a legal discovery request or compliance audit.

With Office 365, you are selecting a best-in-breed communication and collaboration tool, but you may not want your primary mail platform to also serve as an archive. Many Office 365 administrators are maintaining or implementing a third-party archive because they wish to avoid vendor lock-in when they migrate to Office 365. Avoiding vendor lock-in also provides more bargaining power as well as added protection against future cost increases.

## **NEXT-LEVEL INFORMATION MANAGEMENT**

Using a third-party archive with Office 365 provides a centralized repository for a wide variety of content sources. When your organization receives a legal or compliance request, you can use a third-party archive to:

- Immutably capture information via journaling and fully index and classify it.
- Quickly locate and restore information.
- Archive all content sources (not just Office 365).
- Meet global privacy requirements using classification capabilities and more.

## WHY VERITAS ENTERPRISE VAULT?

With Veritas Enterprise Vault and Enterprise Vault.cloud, Office 365 users can:

- Automate retention, compliance enforcement and supervision in accordance with company and regulatory policies, customizing the solution to meet your organization's specific requirements.
- Simplify discovery and litigation readiness with predefined workflows designed for non-technical users and assign reviewers to better manage the workload and expedite matter reviews based on resource availability.
- Immutably capture over 80 content sources so you can always prove your organization takes measures to ensure archived information is tamper-proof.
- Trust our information governance infrastructure experts to perform regular maintenance and release feature updates with a sharp focus on meeting your legal discovery and compliance requirements.

Office 365 administrators using Enterprise Vault today cite the following as their top five reasons for selecting Veritas:

1. Seamless integration with Office 365.
2. Intuitive user experience for non-technical personnel.
3. Advanced information governance capabilities such as tagging based on classification policy.
4. Built-in discovery workflow with intuitive matter and reviewer management capabilities.
5. Greater peace of mind from retaining multiple content sources in a single, searchable location.

## OFFICE 365 VS. VERITAS: ARCHIVING COMPARISON

Enterprise Vault provides the functionality organizations need to meet their data preservation and discovery obligations. The following table highlights the differences between the Enterprise Vault solution and Office 365 in more detail:

Enterprise Vault:	Office 365
Immutable records...simple, fast and efficient.	No journaling...difficult and labor-intensive.
Journals an immutable copy of all the organization's emails to a secure, independent cloud-based archive. Even if a message is deleted by a user, there's always a copy stored in the archive according to the organization's retention policies.	Users can delete and modify messages from their In-Place Archive. To preserve all email, all users must be on legal hold (not just those who are actually required to be). This "legal hold everything" approach can be a burden on IT and can render the organization's retention policies obsolete.
Journaling captures not only the original message, but also information about the sender and all recipients, including Bcc and distribution list recipients. This information is discoverable during searches of both the senders' and recipients' archives.	Without a legal hold, it is impossible to accurately determine who actually received the email. This inability could make the eDiscovery process slow, unreliable and prone to false positives, resulting in too much data to review and added cost.
Real-time iterative search functionality enables searches to be refined "in-progress" until users achieve the desired dataset. This approach offers significant time savings when building a complex query.	Offers form-based search functionality across up to 10,000 mailboxes, but no search-within-a-search capability. Instead, users must go back and rebuild the search form until they achieve the desired dataset.
Preserves and discovers content archived from Exchange Online/ Server and Domino emails, SharePoint/OneDrive files, Teams instant messages, and over 80 other content sources.	Can only preserve (via legal hold) and discover O365 content.
Built-in collaborative eDiscovery workflow enables users to interact and collaborate on eDiscovery matters, apply legal holds, conduct searches, review items and export information—without any help from IT.	The eDiscovery Center is just a site collection in SharePoint Online that offers search, preserve and export capabilities. It has limitations that can lead to the need for IT involvement.

## ENTERPRISE VAULT AND ENTERPRISE VAULT.CLOUD HELP YOU:

- Confidently capture over 80 different information sources.
- Produce fast eDiscovery search results.
- Apply instant legal holds.
- Simplify migration between messaging platforms and avoid vendor lock-in.
- Avoid hidden administrative costs related to license management and reduce the need for manual intervention that can increase the chance of human error.

For more information, see the [Enterprise Vault](#) and [Enterprise Vault.cloud](#) product pages at [veritas.com](#).

---

## ABOUT VERITAS SERVICES

Veritas Consulting, Education and Managed Services advise and empower organizations to harness their information with solutions to design, implement, optimize and operate Veritas applications and to advance Veritas knowledge and skills. Veritas Services help assure that data availability, protection, and insights are tailored to suit the organization requirements, environment and operating needs of clients around the world.

---

## ABOUT VERITAS

Veritas Technologies is a global leader in data protection and availability. Over 50,000 enterprises—including 87 percent of the Fortune Global 500—rely on us to abstract IT complexity and simplify data management. The Veritas Enterprise Data Services Platform automates the protection and orchestrates the recovery of data everywhere it lives, ensures 24/7 availability of business-critical applications, and provides enterprises with the insights they need to comply with evolving data regulations. With a reputation for reliability at scale and a deployment model to fit any need, Veritas Enterprise Data Services Platform supports more than 800 different data sources, over 100 different operating systems, more than 1,400 storage targets, and more than 60 different cloud platforms. Learn more at [www.veritas.com](#). Follow us on Twitter at [@veritastechllc](#).

---

2625 Augustine Drive, Santa Clara, CA 95054  
+1 (866) 837 4827  
[www.veritas.com](#)

For specific country offices and contact numbers, please visit our website.  
[www.veritas.com/company/contact](#)

**VERITAS™**